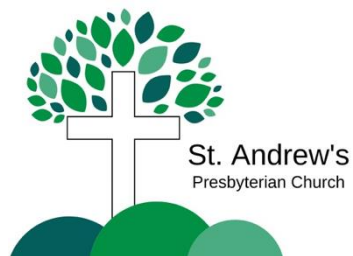




St. Andrew's Presbyterian Church
Victoria, BC

Annual Reports to the Congregation 2023



St. Andrew's Presbyterian Church acknowledges and thanks the Lekwungen People – WS-ÁNEĆ, Songhees and Esquimalt First Nations – on whose traditional land we meet and worship

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ROLL CLERK IN MEMORIUM

Alastair Grant
David Sills
Stella Higgins
Betty Cowper
Nancy Sidaway
Don Barwise
Margaret England
Dora Arneil
Marilyn Bullock

In our end is our beginning;
in our time, infinity;
in our doubt there is believing;
in our life, eternity.
In our death, a resurrection;
at the last, a victory,
unrevealed until its season,
something God alone can see.

TRANSITIONAL MINISTER

2023 began with an opportunity for us to enhance our vision. My second cataract surgery occurred barely two weeks into the new year, providing 20/20 vision with distance. The same opportunity occurred a short while later on a February afternoon exercise in the Lecture Room. Thirty-two persons completed a discovery process called Asset Mapping. Table groups identified over 250 physical, financial, institutional, associations and individual resources to our congregation. They were then tasked with linking assets and mission opportunities that might be available in ways not previously considered. One group, called the Kitchen Group, brainstormed they would bake muffins to provide to AA groups that meet at St. Andrew's, as a show of welcome and friendship. Another group, called the Lecture Room Renovation Group began work on an extensive renovation of this space for greater use by St. Andrew's and community groups. The Sanctuary Group focus was to further develop community usage of the sanctuary by the Early Music Society and UVic music students for recitals.

I also led Asset Mapping exercises at Trinity and Knox Presbyterian during Spring, 2023 to assist in their own congregational discoveries of unnamed assets within their congregation not previously considered. This is one of the exercises taught at Transitional Ministry events that I led in May at Presbyterian College in Montreal and Zephyr Presbyterian Center in Nevada in July.

"Collaborative Conversations" was a primary focus in my work in 2023 as Knox - Victoria, Trinity, Knox-Sooke, Chinese Presbyterian and St. Andrew's continued conversations begun in 2022. Conversations began with the ministers and/or interim moderators of these congregations to consider sharing resources, fellowship and worship. Three of these congregations are vacant with two led by interim moderators and stated supply ministers. Three of the congregations were in search of new treasurers following the retirement/resignation of long-serving treasurers. A list of the 2023 collaborative ministry events which brought our congregations together are listed below:

*Lenten Study using the movie *Chocolat*, and the Lenten devotional "*Chocolat for Lent*" brought approximately 40 participants from Trinity, Knox-Victoria and St. Andrews for this 6-week study.

*Holy Week shared worship. Knox-Victoria hosted our congregations for Maundy Thursday worship, Good Friday was a collective worship at Knox and each congregation celebrated Easter within their own sanctuary.

*August 10, the four congregations of Knox – Victoria, Trinity, Knox – Sooke, and St. Andrew's gathered at Trinity Presbyterian for pizza, salad and conversations to help us renew old acquaintances and form new ones. 38 persons gathered to eat, tell stories and envision new opportunities for community life together in coming months.

*Also in August, worship at Gorge Esquimalt Park followed by a picnic lunch and games was a wonderful opportunity for the three congregations to worship as wonderful Presbyterian family and share a Picnic feast to follow.

*This joint effort set the stage during my medical leave in September-October for hip replacement surgery, to provide an opportunity for Knox-Victoria, Trinity and St. Andrews to actually worship as one congregation in one space on 3 successive Sundays. October 1 Knox hosted worship on World Communion Sunday, October 8 was at St. Andrew's and October 15 was at Trinity. St. Andrew's was conscientious in providing a shuttle service for any in the downtown core that needed and wanted a ride to Knox and/or Trinity on the Sundays that worship was not held physically at St. Andrews.

*December Advent Study saw approximately 30 individuals participated in learning the history and scriptural foundations of many of the Christmas Carols that we have sung for generations.

*The St. Andrew's Session passed a motion in the December meeting to call a congregational meeting to seek authority to proceed with these collaborative discussions with the view to amalgamating together in whatever ways possible and for the Sessions of each Presbyterian congregation to meet together as soon as possible.

2023 was a busy but bittersweet year with the loss of 9 St. Andrew's members with funerals conducted for Jim Ward, Stella Higgins, Nancy Sidaway, Betty Cowper, David Sills and Marilyn Bullock. The year ended with a joyful Christmas season which began with The Gift of Christmas Music and ended with a Christmas Eve worship on a year in which the Fourth Sunday of Advent was also on the same day as Christmas Eve, Sunday, December 24.

The 4th Sunday of Advent sermon I delivered titled *The Geography of Love* suggested:

What is our response to God's proposals that aren't based in fact or reason, but are based solely on the fact that we are God's favored? If we decide to say yes, we can decide to take part in a plan you did not choose, doing things you don't know how to do, for reasons you do not entirely understand. Deciding to say yes does not mean that we are not afraid. It just means that we are not willing to let our fear stop us. Imagine if the church rethinks what we do, redeploys our energy, defines our purpose. The challenge is to love God, not ideology or not pet projects, but God's will for steadfast love that is not deterred by fear and anxiety. The Lord is with you. Do not be afraid. For nothing will be impossible with God.

Believing the impossible for '24

Pastor Mitch

INTERIM MODERATOR

In the 2 plus years I've been your Interim Moderator, I've always kept in mind that my primary task is to help the church prepare for the Call of a minister.

Mapping a vital vision into the future is a key part of a Call process as outlined by the Presbyterian Church in Canada (PCC). This requirement is the most challenging and most profitable work our congregation can undertake in seeking a minister to equip us for a faithful, impactful Christian witness in Victoria.

The important steps we've taken in this process:

- a) our own congregational town hall, focus group, and asset-mapping exercises.
- b) our inter-congregational collaboration discussions (the other Victoria Presbyterian churches).
- c) the 4 shared worship services in the summer and fall of 2023; and,
- d) the recent whole-congregational meeting on January 21.

At the January 21st meeting, the congregation received a brief update on the collaboration process in each participating congregation. A motion seeking the support of the congregation for our next steps was thoroughly discussed, with the congregation present unanimously approving the following motion:

The congregation of St. Andrew's encourages, and wishes to be involved in, discussions with other Victoria churches with a view to collaborating together in every way possible.

By the time of our February AGM, Knox-Victoria will have had a congregational meeting to affirm their continuing commitment to similar collaborative outcomes.

Also, a joint meeting of elders from participating Victoria churches will have been convened on January 29, led by Rev. Dr. Dale Woods.

Please continue to pray for, and participate in, every opportunity provided to shape a renewed, vital vision for St. Andrew's and our sister churches in Victoria.

Respectfully Submitted, (Rev.) Wayne Stretch

SESSION

Session at present consists of 11 Elders, Transitional Pastor and Interim Moderator. The latter appointed by the Presbytery. Our members are as follows.

Patti Jackson, Jean Marcellus, David McLean, Saul Preston, Laura Richards, Dirk Ryneveld, David Smith, Sabine Teetzel, Brian Titus, Colina Titus and Jerry Verwey.

All Elders have a varied number of members/adherents in their districts as well as responsibility for a committee.

Patti Jackson chairs the Mission and Outreach Committee and works on the Congregational Life Committee. Jean Marcellus looks after the congregational roll as Roll Clerk as well as being responsible for the Communications and Administration Committee. David McLean co chairs with Dave Garson the Property Committee. Laura Richards along with Brian Titus, look after the Worship Committee. Dirk Ryneveld is on the Personnel and Leading with Care. Sabine Teetzel looks after our Christian Education committee and Congregational life. Brian Titus is our Presbytery representative with Dirk Ryneveld as our alternate. Colina Titus is on the Congregational Life Committee and the Personnel and Leading with Care Committee. Jerry Verwey is Session Clerk amongst other things.

Session Initiated collaborative talks with our sister congregations with a view of sharing some work and resources. This is ongoing. We have had a facilitator lead session in possibilities, as we have not been able to discern a vision and mission for the congregation. We have had congregational think sessions to discern what we are to be and able to do in the community with view of discerning a vision for the congregation, something we need to be able to elaborate on in a call procedure.

Session asked for additional members to join the session but have been unable to add to our numbers, which continue to decline due personal situations. Session meets regularly on the third Tuesday of the month, and most are able to attend, either in person or by Zoom, the majority are faithful attendees.

Over the past year we have been ably led but our transitional Pastor, Mitch Coggin, whose leadership and experience has been a blessing to us all. Along with our Interim Moderator, Wayne Stretch, Session has been well served to lead the congregation in these days of continual change.

Respectfully Submitted, Jerry Verwey Session Clerk

ROLL CLERK

The Roll Clerk is responsible to maintain a roll of the professing members, a register of baptisms, and a record containing the names and addresses of all members and adherents connected with the congregation.

Births:	No Births this year
Celebration of Baptism:	No Baptisms this year
Reception of New Members:	No Reception of New Members this year
Removal from The Roll by Approval of Session:	42 (9 moved away; 4 asked to be removed)

Deaths: 9

Alastair Grant
David Sills
Stella Higgins
Betty Cowper
Nancy Sidaway

Don Barwise
Margaret England
Dora Arneil
Marilyn Bullock

Respectfully Submitted, Jean Marcellus, Roll Clerk

REPRESENTATIVE ELDER TO PRESBYTERY

Presbytery is the umbrella body responsible for the 10 congregations and one mission (Cedar Tree Ministries) on Vancouver Island. Highlights below emphasize items that directly affect St. Andrew's.

Presbytery met in Nanaimo in January for its annual retreat on "*Creative Ministries in Chaotic Times*", led by the Rev. Andrea Perrett of the Centre for Missional Leadership at St. Andrew's Hall. The core message was our need to "*observe what God is doing both in our midst and around us and then join in, mindful of the need for personal and corporate spiritual and character transformation*" if we want to be truly missional. (See article in February 2023 Link.)

Presbytery recognized the challenges facing Victoria area churches (three with vacancies, two with ministers very near retirement age), and formally "*encourage[d] the Victoria churches to collaborative ministry, with Presbytery support, including financial, as per requests*" to aid discussions. Funding was approved for the Rev. Dale Woods to facilitate a first meeting of sessions to explore ways forward together.

Katherine Sisk and Dr. Allysin Carr from PCC Justice Ministries presented information on Tseshaht Nation deaths and possible unmarked graves found in the (originally PCC) Port Alberni residential school. (See article in November 2023 Link.) As follow-up, all PCC members on Vancouver Island were later invited to a webinar on *Trauma, Intergenerational Trauma, and becoming Trauma-Informed for Truth, Healing and Reconciliation* (Sept. 7, 2023).

The Synod of BC devolved its Presbyterian Extension Fund (PEM) and Presbyterian Innovative Ministries Fund (PIM) proportionately to each presbytery, to be spent on extension and innovative ministries.

Guy Smagghe, Executive Director of Presbyterian World Service and Development (PWS&D), toured Vancouver Island in the fall, giving presentations in key locations.

Regarding ministers, David Coull, a mature student, was ordained in Dec. 2023 and accepted a call to Cape Breton. A part-time contract for the Rev. Joan Scandrett (Trinity

Church, Victoria) was extended. The Rev. John Green (Trinity Church, Campbell River) retired. The Rev. Stephen Bell joined Laura Kavanaugh as a Spiritual Care Provider at the UVIC Multifaith Centre; funds were approved to hire a part-time pastoral visitor for Knox (Victoria) to off-set L. Kavanaugh's work at UVIC on behalf of Presbytery.

In response to a questionnaire sent to all congregations, the terms-of-reference for the Camp Committee were rewritten to reflect a wider responsibility for youth, and renamed the Camp, Children and Youth Committee (CCYC). Jerry Verwey is St. Andrew's representative for CCYC.

Presbytery is an "open court" and thus minutes can be shared in full. Please ask if you would like copies or would like to know more about its work and ministry.

Respectfully Submitted, Brian Titus, Representative Elder to Presbytery.

PERSONNEL AND LEADING WITH CARE

Who are we? Colina Titus and Dirk Ryneveld

What do we do? The Personnel Committee and Leading with Care Committee has two primary areas of responsibility.

Personnel

'Personnel' is responsible to provide a safe and collegial work environment for the employees and clergy of St. Andrew's Presbyterian Church and to ensure that the church follows current employment regulations in BC.

The session takes seriously their responsibilities, on behalf of the congregation as an employer. The Personnel Committee ensures that all required employment policies are in place and are reviewed with the employees and clergy.

Although Presbytery has final oversight of the minister, it is the congregation, employees and elders who have the greatest understanding of how the minister is meeting the goals stated in the call document. Pastor Coggin, (and as will all subsequent ministers) are included in the annual performance evaluation process and the review of the policies.

Personnel Policies

the Personnel Committee is responsible to write and update all Personnel Policies. In June 2023, the St. Andrew's Health and Safety Policy (2023) was revised to better meet the Worker's Compensation Act.

Current Policies:

- Terms of Employment (Employee and Clergy)
- Workplace Code and Ethics (Employee and Clergy)
- Bullying and Harassment ((Employee and Clergy)
- Health and Safety (Employee and Clergy)
- Working Alone (Employee and Clergy)

- Communicable Disease Prevention (Employee and Clergy)

Church Office- Changes

March: Shannon Cummings left the position of Church Administrator (CA), seeking a full-time position with another employer. The office was well covered with temporary employees through an employment agency.

May: we were pleased to welcome Shannon back to the church office.

June: St. Andrew's CA to work 1 day (5 hours)/week at Knox Presbyterian Church (St. Andrew's invoices Knox)

September: St. Andrew's CA to work 3 hours/month at Trinity Presbyterian Church (St. Andrew's invoices Trinity)

October: Church Administrator assumes some financial clerical tasks.

Current hours: 18/week at St. Andrew's, 5/week hours at Knox, 3/month at Trinity.

St. Andrew's employees each bring unique gifts and skills to our congregation.

Grant Shepard (Church Officer)
 Shannon Cummings (Church Administrator)
 Christine Purvis (Director of Music Ministry)
 Martin Perez (Webmaster)
 Pastor Coggin (Transitional Minister)
 Rev. Wayne Stretch (Interim Moderator)

We commend and thank each of them for their efforts and commitment to the church. Much of what they do each week is 'done behind the scenes'.

Leading with Care

'Leading with Care' responsibilities are to inform and educate members of the congregation about the requirements of the Presbyterian Church in Canada Leading with Care Policy; this policy outlines the procedures required to ensure the safety of all vulnerable individuals, and the training that should be provided to leaders, Sunday school teachers, elders and those who visit people in their homes. As a first step, we now have access to online application for Criminal Record Checks; required for anyone working with vulnerable youth and adults.

Respectfully Submitted, Colina Titus

WORSHIP COMMITTEE

Worship Committee is responsible for all aspects of worship. The committee consists of the minister (M. Coggin), music director (C. Purvis), and two members (B. Titus, L. Richards) – with all paid staff and over 20 volunteers responsible over the year for the

many tasks required for holding weekly services: choir, ushers and greeters, AV, readers, décor, communion element preparation & distribution (during worship, and to those home-bound), hymn boards, tidying pews, collection and accounting for donations, Facebook and YouTube site maintenance and up-dating... Our thanks to all who make worship (in all its formats) possible!

As the COVID pandemic declined to now-endemic levels, health protocols transitioned to what are now standard practices: alternate pews roped off in the southern block of main floor seating; masks optional; the congregation seated while singing the Offertory hymn; communion elements served by elders with both bread and juice in mini-cups on the same trays; and only two elders taking serving plates to the front before all partake of the elements.

Worship highlights

Cooperative worship with other congregations increased in importance in 2023 as members from local Presbyterian churches continue to working towards a more collaborative future. Joint services during Holy Week continued, with Maundy Thursday at Trinity, and Good Friday at Knox. As in 2022, Knox chose to close on Easter Sunday and worship with us, which is a significant gesture of cooperation on their part.

A very successful collaborative outdoor service was held between the same three churches on Sunday Aug. 27th in Esquimalt's Gorge Park, followed by a picnic. During October, the three congregations held joint services at Knox (Oct. 1) and Trinity (Oct. 15), with St. Andrew's remaining open for meditation and prayer; and at St. Andrew's (Oct. 8, with the Rev. Laura Kavanaugh officiating).

The year closed with very successful services on Dec. 24th, both in the morning on the last Sunday of Advent, and later that day on Christmas Eve.

Worship participation

Weekly worship participation changed very little between 2022 and 2023, either in total numbers or in the proportions of people worshipping in-person compared to on-line. A printed order of service, with full text of readings, prayers, sermon, continues to be delivered to 14 households with a total of 17 people.

Year	In-person	On-line	Total	In-	
				person	On-line
2022	46	61	125	48%	52%
2023	55	58	130	49%	51%

(IP vs. OL only)

Quarter	In-person	On-line	Total	In-	
				person	On-line
Jan-Mar	57	52	125	52%	48%
Apr-June	60	67	144	47%	53%
July-Sept	59	65	142	48%	52%
Oct.-Dec	52	54	123	49%	51%

(IP vs. OL only)

Even after two-and-a-half years, on-line worship participation was greater than in-person participation in 2023 (28 out of 52 Sundays; 51% of annual participation). We lack the software needed to determine how long people stay on-line, but the stable participation rate suggests regular and significant participation. Proactive outreach and

engagement with this community could be fruitful, and some churches are having success in contacting and communicating regularly with this community.

Music

The choir has 10 members, and 3 paid choral scholar positions (filled in 2023 by Alberta Brown, Eva Smith, Darby Howard, Lauren Steinmann, depending on the season). We continue to rehearse on Thursday evenings and Sunday before the service. Choral Anthems were prepared for Sunday services from January to May, and September through December. In the summer, the 3 choral scholars led the hymns and sang solos. Alberta Brown also played her flute about once a month while she was with us, sometimes performing pieces composed for her and Christine Purvis by her father, Stephen Brown. The seven long-time members of the choir are most grateful for the wonderful skills and enthusiasm brought by the choral scholars that enables the choir to sing a wider repertoire with greater quality than would otherwise be possible.

In October, two collaborative services were held at Knox Presbyterian and Trinity Presbyterian; but St. Andrew's remained open for meditation and prayer, and the choral scholars provided solos, interspersed with organ solos. At Easter, the choir sang and played handbells, sometimes as the same time! Hand-bell rehearsals were held before regular choir practice with lots of help from Dorothy Reimer. Instrumentalists who participated in worship over the year include David Barss (trumpet; Easter, Remembrance Sunday); Alberta Brown (flute); Amanda Steinemann (viola); Jorge Carrizales (piano and guitar), Kiara Hosie (oboe) and Lauren Debeljak (flute).

Our thanks again to all the many people – volunteers and paid staff –who have contributed to making weekly corporate worship possible over the past year – if it takes a village to raise a child, it also takes a village to put on a service!

Respectfully Submitted, Brian Titus (for Worship Committee)

MISSION AND OUTREACH

Who are we? Mitch Coggin (Minister), Patti Jackson (Convenor), Patricia Shuckburgh and Debra Verwey.

What do we do? The Mission and Outreach Committee helps St. Andrew's to serve those around us locally, nationally and internationally by seeking funds and drawing attention to various projects and coordinating mission and outreach related activities with other committees. The Mission and Outreach Committee members regularly contributed articles to TWASA and The Link throughout the year. Past articles can be found on the St. Andrew's website.

International

The congregation voted through the 2023 budget process to donate \$2,000 to Presbyterian World Service and Development (PWS&D) as our minimum contribution to the global work of the Presbyterian Church in Canada. Mission and Outreach shared with the congregation the ongoing work of Presbyterian World Service & Development during the month of February. The 2023 fundraising campaign began with focusing on the humanitarian crisis in Pakistan caused by severe droughts and subsequent flooding. Shortly after there was a devastating earthquake in Türkiye-Syria. A total of \$985.00 was donated, with \$685.00 directed to Pakistan and \$300.00 was donated to Türkiye-Syria's earthquake relief.

Director of Presbyterian World Service and Development visit to Victoria

On November 30th, 2023, the director of PWS&D, Guy Smagghe, gave a very interesting PowerPoint presentation on the work of Presbyterian World Service and Development, followed by a reception. This event, held at Knox Presbyterian Church, was a collaborative effort between mission and outreach folks from Trinity, Knox and St. Andrew's. Approximately 30 folks from various Presbyterian churches attended.

International and National

\$20,000 was sent to Presbyterian Sharing in response to our annual assessment by the Presbyterian Church in Canada. Presbyterian Sharing is the national church fund that supports mission and ministry in Canada and around the world.

Local. A number of Mission & Outreach events, fundraisers and programs happened throughout 2023. The team leads who gave a lot of their time to help to organize activities are as follows: Camp Representative (Jerry Verwey), Music Outreach (Dawn McLean), Open Church & Meditation Hour (Jerry Verwey) and Share the Joy of Christmas (Debra Verwey). In addition, thank you to all in the St. Andrew's community who have supported all the various initiatives.

Cedar Tree Ministries

\$1800 was donated to Cedar Tree Ministries. Cedar Tree Ministries is an outreach ministry to the First Nations people of Vancouver Island. The Cowichan Grace Church reaches out in many different ways including Sunday worship services, Sunday school, a youth program, a program for moms and babies, and a mini food bank that is open every Sunday at the church providing food to those in need in the Cowichan Tribe community.

Journey for Hope

Journey of Hope in 2023 was a collaborative event between the local Presbyterian Churches throughout Greater Victoria. The Victoria Team, Together in Motion, was an enthusiastic team of 18 cyclists and walkers, who raised \$4,495.00 for PWS&D food security projects.

Mustard Seed Street Church Thanksgiving food drive

St. Andrew's members and adherents contributed \$365.00 to the Thanksgiving food drive for Mustard Seed. The Mustard Seed Street Church is able to stretch each, and every dollar contributed for maximum buying power to provide food to those in need in the Greater Victoria area.

Muffins for AA and vegetarian meals for Inclusive Christians

Approximately every 2 weeks a small group of bakers prepared muffins at home and then dropped them off for the AA meetings at noon. Sometimes, other nutritious foods are also included.

In addition, a small group of soup makers prepared and dropped off vegetarian soups/chili and other items for meals in the spring and fall terms for Around the Table, UVic's Inclusive Christians program that meets at the Multifaith Centre at the University of Victoria. Both groups are very appreciative of the homemade cooking that is prepared.

Respectfully Submitted, Patti Jackson

The Gift of Christmas Music and Carol Sing

The Gift of Christmas Music and Carol Sing, held annually for over 15 years, was back to a pre Covid audience. Music was organized and performed by Christine Purvis, Music Director.

The Gift of Christmas Music on December 14th was a great success. Solos were played by Ryan Qu (organ), David Barss (trumpet) Kiara Hosie (oboe) Darby Howard (soprano) Tau Vannophat Kaploykeo (cello) and Sophia Camilla Kozlov (guitar). Carol singing was led by our three choral scholars Eva Smith, Darby Howard and Lauren Steinmann.

Respectfully Submitted, Dawn McLean.

Share the Joy of Christmas

The congregation and adherents of St. Andrew's Presbyterian Church donated money to the Share the Joy of Christmas campaign with the goal of making the holiday season brighter and more hopeful for persons who are struggling financially in the Greater Victoria area. We pass along the donations that we receive to the Mustard Seed Street Church who run a food bank and have the connections to really stretch the money to fill Christmas baskets with nutritious food and small gifts for needy families who live near us. This year a Christmas hamper, which feeds four, costs \$360.00. Our donations amounted to \$4160 this year which was enough to fund over 11 Christmas hampers and feed over 44 needy persons. Thank you very much everyone at St. Andrew's for your generosity.

Respectfully Submitted, Debra Verwey

Camp VIP

The Vancouver Island Presbytery Summer Camps held three camps at Provincial Campgrounds.

Little Qualicum Falls was held June 5-9: Theme was learning through Meditative Art. Unfortunately, it coincided with the bluffs fire that shut down the road to Port Alberni. This curtailed the access for speakers. Approximately 8 couples attended.

French Beach Provincial Park July 6-10: Theme Meditative Psalm Readings. 7 couples attended and were invited to Sunday services at Knox Presbyterian Church, Sooke, with lunch provided afterward.

Rathrevor Provincial Park July 31 – August 7: a family camp with a theme around the four words God, Bible, Church and Christian. Attending were folks from many of the churches on Vancouver Island with a number of RV's and people with tents.

The camps were a wonderful opportunity for studying, praying and playing.

Please join us this year for our summer camps. They are a wonderful experience. Whether you are in a tent or an RV, all are welcome. For information about our camping program, please refer to our website <https://vipresbytery.net> or contact campvip@outlook.com.

Respectfully Submitted, Jerry Verwey

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Open Church and Meditation Hour

The church was open on Wednesdays for Open Church and Meditation Hour.

Open church occurred from 11:30-1:30 p.m. and Meditation Hour from 4:30-5:30 p.m. Each open church had approximately 12-15 visitors. In addition, the church was open during the Victoria Day parade and had many visitors interested in seeing the historic building or for a quiet place to visit, and in the summer additional open churches were held to coincide with some of the cruise ship stays.

Respectfully Submitted, Patti Jackson.

Music Outreach at St. Andrew's

The UVIC Music Student's Assistance Project had a very successful year in 2023. Funding received from the Victoria Foundation for COVID Recovery provided music practice space and Sunday concerts in the Sanctuary. There were seven concerts in 2023:

March 5.	UVIC Strings
April 2.	UVIC Strings
July 2.	Quartet Fest West

October 29. Vaughn Quartet
November 19. UVIC Strings
December 3. UVIC Strings
December 14. Gift of Christmas Music & carols

The student Sunday afternoon concerts featured solos, duets and quartet performances from the studios of professors at UVIC.

Quartet Fest West, a two-week in-service program hosted by UVIC and instructed by members of the Lafayette Quartet, held their downtown performance at St. Andrew's.

St. Andrew's volunteers supported all seven concerts in 2023 and the Office and Treasurer provided administration assistance. The Victoria Foundation, St. Andrew's and the UVIC School of Music partnered to sponsor these downtown outreach events.

The Victoria Foundation grant is now completed and research into further funding to sustain this music outreach is underway.

Respectfully Submitted, Dawn McLean, volunteer coordinator.

CONGREGATIONAL LIFE

Who are we? Moira Bernard, Patti Jackson, Cathy Mackenzie, Dorothy Reimer, Fiona Ryneveld Sabine Teetzel and Colina Titus.

What we do? The mandate of the Congregational Life Committee is to ~~facilitate and~~ promote a sense of community, by building relationships and creating opportunities for fellowship. We want to make St. Andrew's a place to belong; where everyone can feel that they are welcomed into a family.

How do we do it?

A successful event needs planning, advertising and a team of volunteers. In true Presbyterian fashion the two important ingredients are food (lots of it) and people. For yet another year we have not been able to host our trademark range of events; sadly, volunteers are fewer and older and access to our Kirk Hall space is limited.

Extenuating circumstances required a different and modified approach, one that reminds us all that we are a family.

Respectfully Submitted, Sabine Teetzel and Colina Titus

Coffee Hour

Coffee hour after worship is an important time of fellowship for visitors as well as those of us who call St. Andrew's home.

The Congregational Life Committee was assigned responsibility for coffee hour during COVID recovery, but after a full year of hosting weekly coffee hour it was decided to find

another group to share the fun. A group of volunteers came forward to become Team #2. Team #1 hosts the first and third week each month and Team #2 hosts the 2nd and 4th. Each year has about 4 months that contain a 5th Sunday and despite asking, we were unable to find a group to cover the 5th week. Between the 2 teams, we have been able to cover coffee hour on the 5th Sundays.

Thank you to all those who have volunteered to continue the social time of fellowship that is St. Andrew's Coffee Hour. We must also acknowledge Grant's commitment to making sure that tables are set up in the Kirk Hall and Sheelagh's ordering that ensures we always have coffee and tea to prepare.

Respectfully Submitted, Catherine Mackenzie

The Prayer Chain

We, the members of the Prayer Chain, believe in the power of prayer. We faithfully pray for the concerns shared with us. Sometimes we pray for healing or God's comfort and sometimes we rejoice for answered prayers. In all cases we ask that God's will be done, and we give thanks to God in all circumstances.

Being part of the Prayer Chain is an important ministry for lay people in the congregation. We can carry each other's burdens and express our love for one another as God commanded us to do. Prayer is something that all of us can do regardless of age or circumstances. We do not need to take a course or have special training. All we need to do is to speak with God from our hearts.

If you would like the prayer chain to pray for you or your loved ones, do not hesitate to contact us. Your request will be kept in strict confidence.

If you want to be part of our prayer chain, please let me know. I can be reached at ryneveld@telus.net or by phone at 250-386-4142

Respectfully Submitted, Fiona Ryneveld

Prayer Shawl Ministry

The goal of this Ministry is to knit shawls and offer them to people in need of encouragement and comfort in difficult times. The shawls are given to remind the recipients of God's love and faithful presence in their everyday lives and to assure them that we at St. Andrew's do care and pray for all who are ill, grieving or in need of prayer. I want to thank the knitters and deliverers of these shawls; the number of shawls given out this year was less but we continue to knit.

If you know of anyone needing a prayer shawl, please contact an Elder, the Church Office or myself.

Respectfully Submitted, Moira Bernard

Building Community Together

What started in 2021, in the midst of Covid restrictions, as a temporary way for folks to get together mid week, continued into 2022 and also into 2023. When the weather cooled at the end of September 2022 the Laneway Thursday afternoon drop-in stopped for winter but then in January 2023 the Laneway Thursday afternoon Drop-in became the Lecture Room Drop-in. This continued for 3 months and then in June (after our Spring Market) the Laneway Drop-ins continued for the remainder of summer till the end of August. Drop in numbers ranged from 6 - 12 drop-ins. A variety of folks stopped in for an iced tea, and a cookie or muffin. Sometimes it was just for a quick chat, other times the visits were longer. Out of those chats, and a growing desire by the participants to see St. Andrew's once again work to rebuild our community, there came plans for our November events, and then to create a Spring Market.

Prior to the changes created by Covid St. Andrew's had always hosted a Christmas Bazaar. It was an opportunity for us to work together to raise money for our outreach programs and at the same time get to know each other better and have fun.

Even though there were changes happening all around us the folks who came to the Thursday Drop-ins proposed ideas for how we might try something new.

As reported in our Annual Report last year, November of 2022 saw us partner with Ballet Victoria to host a very successful Tea, Ballet performance, and books and preserves sale. Recognizing that our space for other sales is limited now it was decided to hold a second sale in the spring of 2023 and in May we held our Spring Market. The market, consisting of Jewelry, Attic Treasures and a Silent Auction was held in the "Lecture Room" and cafeteria style food sales were held in the Kirk Hall.

The organizing, recruiting, scheduling, advertising, sorting, cooking, donating, selling, delivering and problem solving were the result of many hands, and many people stepping up to help, before, during and after the market. We welcomed many people from the community, renewed friendships at St. Andrew's, shared with several community groups and raised more than \$5000 to contribute to the cost of renovations to the Lecture Room.

In November of 2023 we hosted a second joint project with Ballet Victoria (BV). Once again BV entertained attendees with a performance from The Nutcracker. Tea and cookies were served, and jewelry was sold.

Those participating, and those attending, were pleased with the community and internal connections made. More than \$ 2500 was raised from this event.

Unfortunately, the numbers attending this event were somewhat disappointing but the follow up review will be very helpful to those planning events for 2024.

As we continue to try new ways of working together, each time we learn more for future joint projects.

St. Andrew's is very grateful to Ballet Victoria for their donation of professional talent. Their cooperation in working with us has enabled us to stage these fundraising events.

A very big thank you to all who helped to make these events a success. Every contribution whether big or small was appreciated and we look forward to finding more ways to work together in 2024.

Respectfully Submitted, Sheelagh Garson and David McLean

CHRISTIAN EDUCATION

Members: Sabine Teetzel, Linda Coggin

Our mandate is to provide opportunities for Christian Education to all the congregation. This year we facilitated several opportunities.

Christian Education for Adults

In early February a group of women from St. Andrew's, Knox and Trinity meet by zoom to celebrate Women's Christmas. Jan Richardson, a spiritual author, offers a Women's Christmas Retreat rooted in the Irish custom of celebrating Epiphany as Women's Christmas; women took Epiphany as an occasion to celebrate together at the end of the holidays. 2023's retreat was entitled, In the Light of a New Constellation. It was an opportunity to rest, to reflect, and to contemplate where we are in our unfolding paths.

Before Lent Linda Coggin invited us to share a story and scripture that have shaped our life of faith. Fourteen stories were compiled into a booklet of daily inspiration for people of St. Andrew's to use during the Lenten Season. Thank you to those who shared their journeys with us.

There was a multi church Lenten Bible Study based on the movie Chocolat and the book, Christ and the Chocolaterie by Hilary Brand. The study was held at Knox Presbyterian during February and March. The leadership of the study was shared by the Reverends Coggin, Kavanagh and Victor. A zoom meeting was also held at an alternate time allowing those who were unable to attend in person to participate.

During Advent a study was held that explored the origins, meaning and history of advent hymns. The study held at Knox was led by the Reverends Chudley, Coggin, Kavanagh and Victor.

Christian Education for Children:

At present we do not have children that attend St. Andrew's regularly. In order to run a Sunday School and a nursery we need an average of 6 people every week and that does not include anyone to oversee Sunday School and Christian Education delivery.

This requires the same people to be in the Sunday School weekly and they will not be able to attend Sunday services.

It is time for us to think about Christian Education delivery in a new way. The rhythm of life has changed, and we need to change how we meet people's spiritual needs. We need to work together to make Christian Education part of our ongoing life at St. Andrew's. How can we all be part of a renewal of spiritual growth at Andrew's?

Respectfully Submitted, Sabine Teetzel

COMMUNICATIONS AND ADMINISTRATION COMMITTEE

The Annual General Meeting for 2022 was held on February 26, 2023. It was a combination of in-person and Zoom. All materials had been distributed to our congregants either electronically, by hand or by mail and all voting was done in-person, by phone, by email or through an Elder.

Who are we?

Jean Marcellus and St. Andrew's employees Shannon Cummings (Church Administrator), Martin Perez (Web Administrator) and Pastor Coggin (Transitional Minister)

What do we do?

- Coordinate Church communication within the Church and widely through the community through a wide range of platforms.
- Coordinate Annual meetings and preparation of the Annual Report
- Oversee the functions of the Church Office

Our two weekly communiqués from the Church have continued and are wonderful and essential tools, to keep our congregants together. Thank you, Shannon, for continuing This Week at St. Andrew's (TWASA) released on Tuesdays, and the Service Bulletin released on Thursdays.

Thank you, Martin Perez, for faithfully maintaining our website and keeping our data safe.

Please see a separate report on This Week at St. Andrews (TWASA) and The Thursday email.

The Branding Task Group, which was approved by Session in June 2022 to create a new logo for St. Andrew's Presbyterian Church, completed their work and the new logo and Style Guide was launched on January 1, 2024. The best part about our new logo is that it was designed by our own Finlay Henderson, elder son of Susie and Finlay Henderson.

Session has recommenced meeting in-person with a Zoom opportunity for their monthly meetings.

Thanks also goes to the faithful deliverers of weekly Church communiqués to those that don't have email.

There is always work to be done in Communications and we welcome new members from the congregation to join our team. Please contact me if you would like more information.

Respectfully Submitted, Jean Marcellus, Convener

The LINK – St. Andrew’s Newsletter

The channel of communication needs to always be open between the church leadership and the congregation, thereby ensuring an informed church community. The Link, St. Andrew’s newsletter, communicates essential information about our church, strives to foster a sense of community and encourages congregants to be connected to the church.

The Link is published every month except July and August with Leona Johns being the Editor in Chief and Deb Verwey and Fiona Ryneveld being co-editors. Each edition includes a message from our minister, session updates, church missions (eg.PWS&D), announcements and news, church events and celebrations, a children’s page and a monthly calendar.

Thank you to everyone who contributed to the Link this past year. We would be “nowhere” without you. So please continue to send articles and information to thelink@shaw.ca. Your stories, anecdotes and photos are most welcome.

Respectfully Submitted, Fiona Ryneveld

Facebook

Our Church’s Facebook page has continued to be well used this past year. We are blessed to have social media to help keep us all together.

Twice weekly, I continued to post content provided to me by the Church Office – “This Week at St. Andrew’s” (TWASA) and the information about our Sunday Service.

Many special events were included in the Posts, i.e., Lent and Advent events, Building Community Together, Spring Market, Strings Classical Music Concerts, events about our Presbyterian sister churches, PWS&D, and other events that take place in our Church.

Respectfully Submitted, Jean Marcellus

TWASA (This Week at St. Andrew’s)

A weekly newsletter, published Tuesday afternoons, created to keep the St. Andrew’s community in touch. Submissions can be made by contacting the Church Office. You can subscribe and unsubscribe from the email list, or by contacting the office. It is also available to view on St. Andrew’s website.

TWASA Distribution: Email: Mailing List Audience: 132

Print: 15 church copies, 5 copies delivered to the homebound

Articles in TWASA include:

- Parable of the Pastor
- Music Notes and Lectionary Readings
- Church Announcements: reminders and calls for volunteers or donations.
- National Church Articles
- Calendar: Church Events and Victoria Community Events
- Announcements (birthdays, weddings, deaths etc.)
- Other Submissions

Respectfully Submitted, Shannon Cummings, Church Administrator

Thursday Email

A weekly email that prepares the St. Andrew's community for Sunday Service. You can subscribe and unsubscribe from the email list, or by contacting the office. It is also available to view on St. Andrew's website. Includes:

- The Service E-Bulletin; a digital version of the service bulletin.
- Special Announcements: Special services, time sensitive information and Information packages

Respectfully Submitted, Shannon Cummings, Church Administrator

Photographer

It is hoped the Congregation enjoyed the photos in The Link during 2023. Many special components of the services were captured and placed in The Link. I thank the many other folk who have contributed photos to The Link throughout the year, during my absences.

January 2023: Asset Mapping; The Gift of Christmas Music 2022; Lighting of the Advent Candle 2022; Strings Classical Music Concert during December 2022; Welcome to New Members December 2022; Christmas Eve and Christmas Day Services 2022

February 2023: Alberta Brown, Professional Flautist; Rabbie Burns Tea

March 2023: Asset Mapping February 2023; First Sunday in Lent.

April: Strings Classical Music Concert; Martin Perez and Maribel Flores; Selection of Lenten photos.

May 2023: Spring Classical Music Concert; Palm Sunday; Easter Sunday; Rubidoux High School Choir from Jurupa Valley, California; St. Andrew's Music Program Recital.

June 2023: St. Andrew's Presbyterian Church Spring Market

September 2023: Worshiping Together with our sister Churches at Esquimalt George Park; Quartet Fest West Concert; 'The Gathering' at Trinity; Camp VIP Camps.

October 2023: Journey for Hope

November 2023: St. Andrew's Choral Scholars; The Vaughn Quartet; RCCO Hallowe'en Members' Recital; Kim Family News

December 2023: Sunday Classical Music Concert; Ballet and Tea Fundraiser for St. Andrew's Presbyterian Church

Respectfully Submitted, Jean Marcellus

St. Andrew's Website

2022 came up with new additions to our website: we now have an EVENT link in our main menu which offers access to COMING UP, a page with all the future and past events, clicking on one these events will take you to an events detail page where you will learn more about the event. You can also click on CALENDAR: we integrated the calendar managed by the Church Office, so everyone has access to it from the website.

More phishing attacks and impersonation attempts keep hitting our doors, especially, on our pastor (they tend to occur at the beginning and end of the year). We reached specialists on email security and configured our mail servers for added protection. Currently only Pastor, Office, Music Ministry, Missions & Outreach, Session Clerk, Treasurer, Donations and Communications have an @standrewsvictoria email, feel free to get in touch with Jean Marcellus and request one for you and your team. Keep your devices and systems updated and be mindful of whatever you click.

On the other hand, our domain name (standrewsvictoria.ca) lives in a new domain provider. In order to improve the service, we receive, and as our contract with GoDaddy expired in October, we transferred our domain name to Web Hosting Canada. It was a couple of fun configuration weeks, to make the transfer successful. The domain name was renewed for one more year. The registered holder of the domain is Jean Marcellus.

We made a proposal to build a new website, one with a more professional look, more interactivity, and able to engage existing and new visitors. Proposal has been initially approved by Session; it is yet to be confirmed. This is not part of our current contract; it is rather a free service as a gesture of gratitude towards St. Andrew's. We already have the design, and programming has started. It is scheduled to be completed, tested and launched in March 2024.

Finally, at the end of the year we received a proposal that involved making a website for the Presbyterian churches that would potentially work together in the near future. Once the specifications and requirements of such a project become available, we will start working on it.

Analytics. From date collected, we can assume that, on average, relative to 2021:

- There is an increment of 37% in the number of clicks visitors made to our website.

- There is a decrease of 20% in the number of impressions (meaning our website link has been seen by a user while googling, but not clicked).
- Canada, US, UK continue to be the countries from which most of our users visit the portal; apparently some people in Nigeria are becoming more engaged with our website.
- Desktop continues to be preferred over mobiles to navigate the website: 52.5% of the visitors used a desktop computer, 39.9% used a smartphone, while 7.6% used a tablet. We observe a slight rise in the number of people using a smartphone to access our platform.

The data is giving us some starting points to reassess our strategy for this year:

- As more people start to visit our site, what content do we want them to engage with? What actions do we expect them to take? What aspects on our platform need to continue, which ones can change to meet visitors' expectations and needs?
- There are people visiting our website around the world, should we be interested in what they are looking for?

For details of analytics

see <https://docs.google.com/presentation/d/1X12hxBQJH86qoxY44T6Bt1demq4KrthPAFBJ15znVo4/edit?usp=sharing>

Respectfully Submitted Martin Perez, Web Coordinator

PROPERTY COMMITTEE

Who Are We? Dave Garson, David McLean, Arthur Marcellus and Jerry Verwey

Repair, Renovation and Decoration

2023 started out busy.

In January, contractors repaired the eyebrow over the windows on the second floor of the Kirk Hall. This eliminated the risk of further material falling out from behind the fascia. Also, in January, someone attempted to break in through the gate in the lane so additional plates were installed on the gate to prevent easy access to the lockset. At the end of the month, a contractor installed metal cladding on the exterior of the pony wall on the south side of the gym. The existing wood paneling was badly deteriorated creating a risk of water leakage into the gym.

In May, we contacted the City of Victoria as there were signs of the sewer backing up into the basement washroom on the Broughton side. The city came and cleared the lines outside the building. This is a problem with the old sewer lines on Broughton Street and the City indicated that they would need to make major repairs at some point. We also had a serious backup of the toilet in the Nursery. Kudos to Grant for looking after that major spill.

In July, the small room, formerly a choir room and more recently a "storage room" was repurposed as a "reading room". The library books were moved to this room and chairs, small tables and lamps were added. This now provides a useful area to meet or spend a quiet moment.

In response to earlier discussions the Property Committee, in July, hosted a task group to discuss the renovation of the Lecture room. The group decided to follow the lead of Knox Church and go with cabinets from IKEA. Quotes were obtained from two local companies that do IKEA installations. These quotes were very competitive, so the group chose to go with IKAN who did the kitchen at Knox. One of the suppliers recommended that a Hazardous Materials Assessment should be completed before starting the renovation. This was completed by a local firm and there were no serious issues identified. The task group held a number of meetings for this project. The design for the kitchen was finalized and a contract was signed. Paint colours and flooring were chosen. Thank you to all those who participated in this task group - collecting information and samples for decisions to be made. When the room is completed, the old cupboards will have been removed, it will have been freshly painted, new cupboards, counter and flooring will have been installed and electrical outlets improved. There will be a new dishwasher and a larger fridge. The project will be completed early in 2024 and St. Andrew's will then have a more useful multipurpose room for our use and also for community groups.

In October, a contractor was brought in to test the backflow equipment on the new FDC line which had been installed in October 2022, as required by the Victoria Fire Department.

Also in October, the fencing between the parkade and the church was compromised allowing a person, or persons, to graffiti the exterior walls around the shop. The parkade was also tagged in a number of places at the same time. Tagging or graffiti is an ongoing problem particularly on the Kirk Hall, but this was one of the more serious incidents. Discussions have been ongoing with the owners of our neighboring buildings to improve the overall security of our buildings and prevent unauthorized access.

In November we signed a contract with Super Save to look after the church garbage. We now have a garbage bin in the lane for this purpose. This change was required as the management of the Broughton Parkade asked us to stop using their bins.

Respectfully Submitted, Dave Garson

Kitchen

2023 saw consistent use of the kitchen on a weekly basis as the Coffee Teams prepared for us after Sunday service get togethers. Thank you to those teams for their excellent care of the kitchen and its equipment.

As further opportunities presented this year for both internal, and outside events at St. Andrew's the kitchen saw more activity. The kitchen relies to a great extent on the "Golden Rule", and I am pleased to say that for the most part folks followed that rule.

Thank you to Grant, Dave G., and Jean W. for their ongoing assistance in addressing problems as they occurred and also ensuring that the kitchen was always in good order.

Our Annual Inspection, once again, was excellent.

Respectfully Submitted, Sheelagh Garson, Kitchen Committee

Rentals & Clients

The Church Office works with St. Andrew's Property Committee, various Church event organisers, and Ballet Victoria to organise internal events.

St. Andrew's presented the Spring Market, the Christmas Fundraiser, The Gift of Christmas Music, and the Sunday Classical Music Concert series. All events seemed to be very well received by the community. Ballet Victoria's recurring Tea for Tutu concert is always a popular, affordable, and well-attended event. The Robbie Burns Tea, now organised by The Victoria Scottish Gaelic Choir, made a return and was also quite successful and popular with the Scottish community.

This is the first full year of our Rental Agreement with Ballet Victoria, for the use of the gym for 290 days in the year. This arrangement has worked well with some small hiccups. The Lecture Room has returned to our use, which started the process of planning to revitalizing the space. A planning group was established, and the congregation agreed to use Reserve Funds for an upgrade.

St. Andrew's has a good working relationship with a handful of long-term, external clients; Alcoholics Anonymous, Overeaters Anonymous, The Early Music Society, Beacon Ridge Productions, The Pandora Chorus, The RCCO, VIEC, and UVic School of Music. Ensemble Laude Women's Choir and the Vox Humana Choir have begun to book events with us this year.

Kirk Hall Use: Practices, rehearsals and concerts, meetings

Sanctuary Use: Worship Services, Congregational Meetings, Concerts and Rehearsals

Special Events including Recovery Christmas Dinner, Robbie Burns Tea and Tea for Tutu

Lecture Room Use: Markets, Receptions, Workshops, Coffee Hours

Respectfully Submitted, Shannon Cummings, Church Administrator

FINANCE COMMITTEE

Envelope Secretary

The Envelope Secretary works with the Finance Committee and is responsible for ensuring that donations are attributed to the correct donor as well as the designated fund. The envelope secretary completes the computer input weekly, manages the PAR system, prepares and mails out the yearly tax receipts and manages the offering envelope set-up and distribution.

The job could not be completed without the support of counters: Moira Bernard and Jean Watt, who met weekly throughout the year to count the offerings and take the deposit to the bank.

Thank you to those who have taken the time to mail in their donations. We are also grateful to all those who send us a change of address, or any other updates needed to help keep the financial database current.

Please contact the church office or me if you wish offering envelopes.

Late in the year, Leona Johns was able to retire (finally and for the 2nd time) and the Church Administrator has assumed the responsibilities of envelope secretary.

Respectfully Submitted, Shannon Cummings -Church Administrator/Envelope Secretary

St. Andrew's Presbyterian Church
680 Courtney Street
Victoria, B.C.
V8W 1C1
250 384-5734
treasurer@standrewsvictoria.ca



Jan 26, 2024

Annual Financial report - 2024

I am pleased to present the annual financial reports for the past year of 2023. I am happy to report that we were able to meet or exceed *some* of our donation's targets while falling short overall in the incomes required for the annual operations of St. Andrew's. That's better than any year over the past three years and our challenges still revolve around defining and thus missing those programs and activities that define what a downtown congregation can and needs to focus on.

I can report that your financial support... stronger than in 2022, was encouraging, and I wish to take this opportunity to thank each one of you for your continuing and strengthening financial support. Thank You!

In the attached reports, I have included an application of funds summary that will be a guiding set of benchmarks for the coming year. It will serve as a useful benchmark in measuring our approved 2024 budget. Should you have any questions regarding these financial summaries, please do not hesitate to call me.

Again, it is a privilege to serve you and I look forward to a strong and fruitful new year in 2024.

Sincerely

J. E. Reimer
Treasurer

jackreimer@shaw.ca
treasurer@standrewsvictoria.ca

250 413-7073

Incomes and Expense Statement 2023

St. Andrew's Presbyterian Church, Victoria, BC

Incomes	YTD	Budget
Donations	2023	2023
Congregation Giving's	\$216,097	\$205,000
Canada Helps & EFT's	\$8,514	\$4,000
One Time Gifts/Estate Gifts	\$49,869	\$40,000
Transfer to Reserves (Estate Gifts)	-\$45,200	-\$45,200
Open Plate	\$4,367	\$3,000
Sub Total - Congregation Giving's	\$233,646	\$206,800
Other Deposits	2023	Budget
Ballet Victoria - Rent	\$74,040	\$87,500
Bank Interest	\$0	\$10
Bazaar	\$6,144	\$0
Share The Joy	\$2,225	\$500
Church Hall Rentals	\$4,413	\$4,000
Coffee Hour	\$798	\$0
Concerts - St. Andrew's	\$4,610	\$500
Concerts - Victoria Foundation	\$1,315	\$500
Contracted Admin - Knox & Trinity	\$1,368	\$0
Contracted Admin - Reversed	-\$1,368	\$0
Other Ministries/Share the Joy	\$400	\$500
CEBA Loan Forgiven/GST Rebate	\$20,802	\$20,000
PWS&D and Other	\$1,170	\$500
Transfer from Reserves	\$0	\$0
Victoria Foundation Dividend	\$0	\$650
Victoria Foundation Grant	\$827	\$650
Sub Total - Other Deposits	\$116,743	\$115,310
Total Incomes	\$350,389	\$322,110
 Expenditures	 YTD	 Budget
By Committee	2023	2023
Administration	\$50,619	\$37,750
Communication Committee	\$7,700	\$13,630
Christian Education	\$0	\$700
Congregational Life	\$268	\$800
Finance	\$116,299	\$119,165
Kitchen Expenses	\$517	\$850
Mission and Outreach	\$29,575	\$24,300
Property	\$145,778	\$120,030
Session	\$4,600	\$4,700
Worship	\$55,498	\$54,940
Total Expenses	\$410,854	\$376,865
Variance	-\$60,465	-\$54,755

Incomes and Expense Statement 2023

	YTD 2023	Budget 2023
Administration Committee		
Church Secretary - Benefits	\$0.00	\$0
Church Secretary - CPP Expense	\$1,099.87	\$800
Church Secretary - EI Expense	\$481.73	\$600
Church Secretary - Salary - St. Andrew's	\$24,659.42	\$21,000
Recovery - Contracted Admin - Knox & Trinity	-\$1,368.41	\$0
Computer	\$212.00	\$500
inno8 Copy Fees	\$1,809.98	\$600
Legal Expenses	\$2,200.98	\$0
Miscellaneous	\$1,240.63	\$400
Office & Admin Supplies Incl Postage	\$6,093.84	\$2,000
Office Temp Assistance	\$1,997.91	\$250
Parking	\$0.00	\$200
Payroll and Accounting Services	\$5,056.78	\$4,400
Photocopying (lease & maint.)	\$1,515.97	\$2,000
Sickness & Holiday Relief	\$1,324.29	\$500
Telephone - Cellular	\$76.80	\$800
Telephone & Internet	\$3,492.13	\$3,100
WCB Expense	\$269.98	\$300
Weekly Envelopes	\$454.81	\$300
Total Administration	\$50,619	\$37,750
Communication Committee		
Design Software (Canava Pro)	\$0	\$155
Posters and Advertising	\$0	\$75
Internet Support	\$0	\$1,100
Link Magazine	\$0	\$300
Web Development, Support & Hosting Service	\$7,700	\$12,000
Total Communication Committee	\$7,700	\$13,630
Total - Admin & Communications	\$58,319	\$51,380
Kitchen Expenses		
Funeral and Other Tea's	\$0	\$250
Catering	\$0	\$250
Kitchen Expenses	\$517	\$250
Other (incl. Bazaar)	\$0	\$100
Total Kitchen Expenses	\$517	\$850

Income and Expense Statement 2023
(continued)

	YTD 2023	Budget 2023
Christian Education Committee		
Adult Christian Education	\$0	\$100
Camp	\$0	\$0
Hullabaloo	\$0	\$0
Miscellaneous	\$0	\$250
Sunday School Teaching Aids	\$0	\$350
Youth Group	\$0	\$0
Total Christian Education	\$0	\$700

	YTD 2023	Budget 2023
Finance Committee		
Interim Minister - Rev. M. Coggin		
Interim Minister - Stipend	\$55,980	\$55,980
Interim Minister - Housing Allow.	\$32,400	\$32,400
Interim Minister - Utilities	\$3,000	\$3,000
Interim Minister - Car Allowance	\$3,645	\$3,640
Interim Minister - Cell Phone	\$805	\$800
Interim Minister - CPP Deduction	\$3,301	\$3,026
Interim Minister - E.I. Deduction	\$1,346	\$1,300
Interim Minister - Health & Dental	\$4,918	\$4,784
Interim Minister - Continuing Ed.	\$0	\$600
Interim Minister - Misc Expenses	\$156	\$500
Interim Minister - MSP	\$0	\$0
<i>Pension / Insurance / Employer Submission</i>	\$15,812	\$20,000
<i>Minister - Grp Insurance (Recovered)</i>	-\$996	-\$1,289
<i>Minister - Pension (Recovered)</i>	-\$6,077	-\$6,826
Net - Congregational Assessment	\$8,739	\$11,885
Fed. Govt. Covid Assistance loan Repayment	\$0	\$0
Misc. (Bank Chargers, Parking etc.)	\$312	\$0
Presbytery of V. I. Assessment	\$0	\$0
Pulpit Supply	\$1,665	\$750
St. Andrew's Memberships	\$33	\$500
Total Finance	\$116,299	\$119,165

	YTD 2023	Budget 2023
Congregational Life		
Communications, Sound system, Advertising	\$73	\$0
Misc. Supplies i.e. Funeral. Weddings etc.	\$195	\$0
Congregational Picnic & Lunches	\$0	\$800
Total Congregational Life	\$268	\$800

Income and Expense Statement 2023
(continued)

	YTD 2023	Budget 2023
Mission and Outreach Committee		
Cedar Tree Ministries	\$1,800	\$1,800
Mustard Street Church	\$4,110	\$0
Misc. (Downtown Churches, etc.)	-\$455	\$500
Presbyterian Sharing	\$20,000	\$20,000
Presbyterian WS&D	\$4,120	\$2,000
Share the Joy of Christmas	\$0	\$0
Total Mission & Outreach	\$29,575	\$24,300

	YTD 2023	Budget 2023
Property Committee		
Casual Church Officer	\$615	\$200
Cell Phone	\$959	\$450
Church Officer - Benefits	\$3,242	\$3,026
Church Officer - CPP Expense	\$0	\$1,743
Church Officer - EI Expense	\$832	\$811
Church Officer - Salary	\$36,450	\$36,300
Fire and Security Systems	\$9,851	\$4,000
Gas	\$22,081	\$18,000
Heating Maintenance	\$0	\$1,000
Hydro	\$7,912	\$6,500
Castle Bldg Supplies	\$1,251	\$0
Property - Misc. expenses	\$1,687	\$1,000
Property - Cleaning Supplies	\$3,257	\$0
Property Insurance	\$31,511	\$31,500
Sundry Repairs & Supplies	\$17,406	\$5,000
Taxes Incl Dr and Cr from Ballet Victoria	\$6,949	\$9,000
City of Victoria - Utility & Garbage	\$1,668	\$1,000
Kirk Hall/Water/Outdoor maintenance	\$108	\$500
Total Property	\$145,778	\$120,030

	YTD 2023	Budget 2023
Session		
Benevolence	\$700	\$750
Congregational Lunch	\$0	\$400
Misc. (i.e. Food Safe Training)	\$100	\$250
Moderator Fee	\$3,400	\$2,400
Christmas Gifts and Recognition	\$400	\$900
Total Session	\$4,600	\$4,700

Income and Expense Statement 2023
(continued)

	YTD 2023	Budget 2023
Worship Committee		
Copyright	\$592	\$450
Choral Scholars	\$8,768	\$8,400
Flowers for Sanctuary	\$0	\$0
Guest Artists	\$1,540	\$1,250
Miscellaneous	\$937	\$500
Music Director - CPP Expense	\$0	\$0
Music Director - EI Expense	\$689	\$700
Music Director - Salary (RCCO L9 12 Hrs)	\$31,615	\$31,440
Organ & Piano Maintenance	\$10,615	\$10,500
Substitute Organist Supply	\$525	\$1,200
Supplies & Worship Resources	\$217	\$500
Total Worship	\$55,498	\$54,940
Total Expenses	\$410,854	\$376,865
Budget Excess or Shortfall	-\$60,465	-\$54,755

Balance Sheet - Dec. 31, 2023

St. Andrew's Presbyterian Church

Assets	2023
Accounts receivable (GST Rebate)	\$494
Accounts Receivable - Trinity/Knox	\$0
Payroll Advance	\$270
Capital Assets	\$1
Credit Union Bank Account	\$89,867
Victoria Foundation Nonredeemable	\$15,450
Investment Accounts - CIBC	\$622,824
Total Assets	\$728,906
Liabilities (incl. allocated Church Funds)	
Payroll, EI, CPP & Fed Taxes clearing	(\$558)
Payments Pending	\$6,920
Special Funds (earmarked reserves)	\$432,028
Project Funds (earmarked reserves)	\$7,691
Total Liabilities	\$446,081
Equity	
Opening Balance Equity	(\$250)
Unrestricted - Net Assets	(\$266,196)
Reserve Funds - CIBC W.G.	\$609,735
Current Year Net I & E	(\$60,465)
Capital Assets	\$1
Total Equity	\$282,825
Total Liabilities, Church Funds & Equity	\$728,905
Rounding	\$0

Funds Summary – 2023

St. Andrew's Presbyterian Church

		CIBC Wood Gundy	CIBC Wood Gundy
			\$622,823.90
Project Funds	Balance	Special Funds	Balance
		2023	2023
Bazaar	\$67.00	St. Andrews Funds:	
Choir	\$421.16	Centennial Scholarship	\$16,759.72
Camps	\$1,140.00	Higher Education	\$13,463.76
Friendship Club	\$413.78	Student for Ministry	\$42,647.78
Kirk Hall Access Fund	\$298.55	Cordiner Fund	\$14,059.76
Library	\$120.00	Memorial Window Fund	(\$27,128.16)
Our Place	\$0.00	Memorials (Sanctuary)	\$22,732.59
Music Program	\$13.80	Organ Enhancement	\$9,957.38
Mustard Seed Ministries	\$605.00	Restoration & Capital Spending	\$119,754.99
PWSD - Special Appeals	\$2,120.00	Session Funds:	\$15,826.33
Refugee Fund	\$0.00	Robert Britton Estate	\$45,558.75
Saturday Breakfast Club	\$0.00	Marion Patterson Fund	\$96,106.92
Sunday School	\$829.70	Weatherdon Funds:	
Sunday School Mission	\$1,661.78	Education for Ministries	\$13,331.01
Thrift Shop	\$0.00	Memorial	\$24,413.15
Other	\$0.00	Music Students Assistant Fund	\$9,093.62
	\$7,690.77	Victoria Foundation (Non-Redeemable)	\$15,450.27
		Total - Special Funds	\$432,027.87
		Total - Restricted Funds	\$439,718.64
		Total Unrestricted Funds	\$183,105.26
		Total CIBC W.G	\$622,823.90

Income and Expense Distribution – 2024

		Expense Budget 2024	Actual Expenses 2024		Incomes Budget 2024	Actual Incomes 2024	Potential Surplus Deficit
a)	Salaries approved			A) Congregational Financial Support			
	Clergy	\$124,202	\$0	Congregational Givings	\$218,500	\$0	
	Custodian	\$41,150	\$0	Estates	\$10,000	\$0	
	Administrator	\$23,800	\$0	Transferred to Reserves	\$0	\$0	
	Music / Choir	\$42,904	\$0	Canada Helps & ETF's	\$4,000	\$0	
	Sub-Total	\$232,056	\$0	Sub-Total	\$232,500	\$0	\$444
	Property Maintenance / Upkeep			B) Rentals and Other Incomes			
b)	Utilities	\$35,700	\$0	Ballet Victoria	\$85,000	\$0	
	Insurance	\$32,500	\$0	Rentals & Concerts	\$5,800	\$0	
	Taxes and Fees	\$10,000	\$0	Rebates and Dividends	\$1,500	\$0	
	Supplies, Organ & Piano Maint	\$10,600	\$0	Other	\$1,510	\$0	
	Sub-Total	\$88,800	\$0	Sub-Total	\$93,810	\$0	\$5,010
c)	Missions and Outreach			C) CIBC Investment Account			
	PWS&D	\$1,500	\$0	Equity Sales	\$0	\$0	
	Presbyterian Sharing	\$22,150	\$0	Potential CIBC Earnings Transferred from Reserves	\$0	\$0	
	Other	\$900	\$0	Sub-Total	\$25,000	\$0	
	Sub-Total	\$24,550	\$0	Sub-Total	\$25,000	\$0	\$450

Income and Expense Distribution – 2024 (Continued)

	Expense Budget 2024	Actual Expenses 2024		Incomes Budget 2024	Actual Incomes 2024	Potential Surplus Deficit
Other Expenses			Deficit Coverage - Additional			
Tele & Internet	\$3,100	\$0	Congregational Funding	\$0		
Cell Phones	\$2,100	\$0		\$0		
Communications	\$8,100	\$0		\$0		
Session	\$1,300	\$0		\$0		
Congregational Life	\$300	\$0		\$0		
Christian Education	\$400	\$0		\$0		
Worship Committee	\$1,450	\$0		\$0		
Kitchen Expenses	\$850	\$0		\$0		
Administration expenses	\$12,650	\$0		\$0		
Unallocated expenses	\$50	\$0	Potential Surplus from A, B, C	\$0	\$5,904	-\$5,854
Other Expenses	\$950	\$0		\$0		
Sub-Total	\$31,250	\$0	Sub-Total	\$0	\$5,904	-\$5,854
Allocated expenses	\$376,656	\$0	Total Source of Incomes	\$351,310	\$0	-\$25,346
	Budget	Actual		Budget	Actual	Exposed

BUDGET MEETING 2023 MINUTES JANUARY 2023

Constitution

Pastor Coggin opened the meeting with prayer.

Nomination of Secretary

It was moved and seconded that Colina Titus be nominated as secretary.

Jack Reimer, David McLean. Carried

Explanation/Introduction

- This meeting is only for approval of the budget for 2023.
- The 2022 Annual Meeting to be held on 26 February.
- People are joining via LiveStream and are invited to call in with any further questions via the church cell phone (778 587 1227), which were unable to access due to facial recognition so used Brian's number.

Discussion about the proposed budget

Income for 2023 is estimated at:

25% from rental (primarily Ballet Victoria)

65% from the congregation

10% from investment income

- Annually congregation is falling short by 15%. Equivalent to almost \$40,000 annually. This is a challenge for everyone in the congregation to prayerfully consider.
- We cannot continue to run a deficit year after year.

Q. Why has 'Communication' increased by 78% relative to 2022?

A. There is a recommendation from the session that St. Andrew's rebuild our current website, and while doing so, provide website support to our sister Presbyterian Congregations in Victoria; we are the only congregation with a professional webmaster. There is an additional \$6,000 in the 2023 budget to cover those costs. This reflects two important directions for the congregation: an ongoing on-line presence and collaboration with the other Presbyterian churches. It is anticipated that one or more of the other congregations may be able to make a modest contribution to these additional costs.

Q. Why do we need a church cell phone, at an annual cost of \$800?

Jack will talk to all those responsible for church office cell phones to determine the need and the most financially beneficial plan to meet the needs.

Q. Given our financial challenges, can we afford a 40% increase in the Worship budget? Cost for choral scholars is almost double last year.

A. Last year we had only a partial year of choral scholars, 2023 budget reflects 10 months. It is likely that without the choral scholars the choir could not function as there are insufficient voices. The alternative would be to have a 'presenter' lead the congregation in the hymns. This is the reality of our current volunteer capacity.

Q. Why is the cost for 'organ and piano maintenance so high?

A. We have been advised that 2 'chests' need to be rebuilt. The quote is \$8,000. There is no choice but to repair, as they are integral to the functioning of the organ.

Q. Why are no dollars allocated for Flowers in the Sanctuary?

A. There used to be a signup sheet for those who would like to provide flowers in the sanctuary on a specific Sunday. We can reinstitute this sign up. Currently we are using plants, which are taken care of during the week and replaced in the sanctuary on Sundays. Also, Poinsettias were placed in the sanctuary for the Christmas season.

It was suggested that when the 2024 budget is distributed, it would be helpful to include an explanation for changes relative to the 2023 budget.

Earthquake Insurance

In January 2022, session approved the removal of the earthquake provision of our insurance package, pending approval to do so from Presbytery.

We have received a letter stating that congregations may make their own decision about earthquake insurance cover while clarifying that Presbytery would not assume any liability if an incident occurred. They hold title to our property. Presbytery is supportive of St. Andrew's making the decision to cancel earthquake cover; they are supportive and sympathetic to the costs and challenges of an old brick building in a prime earthquake zone.

The rationale for not including earthquake in our policy:

- Premium with earthquake included with a 4% lift in values to \$14,546,000 quoted \$ 45,441.
- Premium without earthquake – same values of \$14, 546,000 – quoted at \$31, 511.
- Difference- \$13,930

Property committee recommends removal of this coverage; St. Andrew's will never be able to use the coverage if needed.

- There is a deductible of \$250,000 before any claim can be initiated. So, before we start a process, we must pay \$250,000 + \$13,930 = \$263, 930.

- Any expense above the \$250,000 deductible threshold is a co/ insurance of 15%. So, if we had earthquake damage of \$2,000,000 which is the result of a small shake. We will be on the hook for \$263,930 plus 15% of \$1,750,000 = \$261,500. Total --- \$525,430
- So, for a minor earthquake, St. Andrew's would have to commit over ½ million dollars for a rebuild. We do not have the resources to respond to a small quake, let alone the big one.

Q. Does St. Andrew's have full liability cover?

A. Our insurance broker confirms that the policy includes a comprehensive liability package which covers all incidents including earthquake.

Q. Does our insurance protect our church trustees from liability?

A. It was confirmed that our comprehensive liability insurance fully protects the church trustees.

MOTION1

Approve the removal of Earthquake Cover from the Insurance for all property owned by St. Andrew's, Victoria. David McLean. Jack Reimer. Carried

MOTION 2

Approve the 2023 budget as presented. Jack Reimer. David McLean.

Adjournment

The meeting was adjourned at 12.10pm

Prayer

Pastor Coggin closed the meeting in prayer.

30 attended in person and estimated at least 25 households attended the LiveStream recorded meeting though the week. few votes were received during the week.

Respectfully Submitted Colina Titus.

DRAFT MINUTES ANNUAL GENERAL MEETING 2022

Sunday 26 February 2023 immediately following Worship in the Sanctuary. The meeting was Livestreamed. 42 attended in the sanctuary. 4 responded to vote by email.

1. Constitution

Pastor Coggin opened the meeting with prayer.

2. Memorial Minute

The memorial minute was read by the Roll Clerk, Jean Marcellus.

3. Nomination of secretary

Session is grateful that Jerry Verwey has agreed to assume the important role of Session Clerk, effective the February session meeting on 21 February. This important position has been unfilled since September 1, 2022.

In recognition that Jerry Verwey has responsibility for the AV system to include those online in the Annual Meeting, Colina Titus offered to take minutes of the meeting.

MOTION

It was moved and seconded that Colina Titus be nominated as Secretary for the meeting. Patti Jackson. Jean Marcellus. Carried

4. Explanation of process

An explanation of the process for the Annual Meeting and the subsequent voting has been circulated by email, hard copies by hand and mail, and the information is posted on the website.

MOTION

It was moved and seconded that the process for participation and voting be approved as presented. Jean Marcellus. Miles Craig. Carried

5. Review and approval of the minutes of '2021 Annual Meeting and 2022 Budget Meeting'

MOTION

It was moved and seconded that the minutes of the '2021 Annual Meeting and 2022 Budget Meeting', be accepted as presented in the Annual Report 2022. David McLean. Marie Ryan-Roberts. Carried.

6. Review and approval of minutes from Congregational Meeting July 10, 2022

The congregation held a meeting on 10 July 2022 to a) confirm the names of the Trustees and b) approve the Declaration of Trust document. This was required due to a change to the Land Transfer Act; all property owners must provide confirmation of the appointment of the trustees. As Presbyterians this requires a Congregational Meeting.

MOTION

It was moved and seconded that the minutes of the 'July 10, 2022, Congregational Meeting' be accepted as presented in the Annual Report 2022.

Debra Verwey. David Smith. Carried

7. Review and approval of committee reports as presented in the Annual Report

Questions and comments about the report

- Where is the Annual Report? It was emailed, mailed or hand delivered to every household on 9 February. It is posted on the website.
- There are reports from 30 church group/activities. This is an important record of our history, reflecting many hours of commitment; everyone should read and absorb what was accomplished in 2022.
- Thanks were expressed for the leadership from Pastor Coggin and Rev Stretch. Thanks were given for all the work that went into compiling the report, so many wonderful words.
- A member shared that a long-time member who is no longer able to attend in-person worship, read the whole report and was very interested and pleased to read about just how much happened and is happening at St. Andrew's.

Verbal addition to the Financial Report (Jack Reimer, Treasurer):

- Thank you to everyone for ongoing financial support.
- Ongoingly, we all need to examine how we financially support this congregation over the coming years.
- The congregation should consider if we can commit to increase giving by 5% for the next 3 years to cover deficits and inflation.
- Although we have been fortunate to receive bequests, we need to rely on the congregation to commit to covering the expense lines in the budget.

Question

How much money do we have in reserves? Approximately \$800,000. This has remained steady for 4 years due to bequests. We draw down on the reserves as needed, but it is better to maintain those reserves.

MOTION

It was moved and seconded that the reports presented in the Annual Report be approved. David Smith. Sheelagh Garson. Carried.

8. Approval of Trustees

MOTION

The congregation of St. Andrew's Presbyterian Church, Victoria affirms the appointment of the following persons as Trustees for the congregation:

Arthur Marcellus
David McLean
Dirk Ryneveld
Jack Reimer
Moiria Bernard

Jean Marcellus. Jeanette Henniger. Carried

9. Upgrade and refurbishment of the Lecture room for St. Andrew's use

A proposed upgrade of the lecture room to become a multi-purpose meeting room: coffee time, meetings etc.

Recommendation that the congregation agrees to spend \$20,000 from the following funds.

- \$8,500 from the Kirk Hall accessibility fund
- \$10,000 from the Marion Patterson fund
- \$1,500 from the earnings from the Spring Market and Tea.
- This is to reclaim the Lecture room for St. Andrew's use; Ballet Victoria no longer rents this space.

Question. What is the Marion Patterson Fund?

- This fund is a legacy designated for 'physical improvement of the facilities.
- Money was 'taken' from this fund for essential roof and brick work, leaving the Patterson fund in 'deficit'.
- When funds were received from the Reid estate (undesignated funds), the Patterson fund was replenished to the original \$100,000.
- Use of the Marion Patterson fund must be approved by the congregation.

MOTION

It was moved that a total of \$20,000 from the following funds be used for refurbishment of the Lecture Hall for St. Andrew's use:

\$8,500 from the Kirk Hall accessibility fund

\$10,000 from the Marion Patterson fund

\$1,500 from the earnings from the Spring Market and Tea.

Session. Carried.

10 Congregational Life Coffee Crew

- One team from Congregational Life has faithfully and willingly served coffee and treats for more than a year, since we were first able to gather again for coffee hour following worship.

- They are asking for volunteers to join a second team so that no one needs to be on duty every week.
- A request was places in TWASA for additional volunteers; thank you to those who have come forward.
- Additional volunteers would be most welcome.

11 Notice of request for nomination of additional Elders

- A number of Elders have retired over the past couple of years.
- It is important that we plan for succession; so that when Elders retire, resign or take a leave of absence we have Elders prepared to take over their responsibilities.
- The Session is inviting members of the congregation to prayerfully consider who they might nominate to be an Elder, and to submit nominations for consideration.
- An Elder must be a professing member of the congregation and must be “an example to the believers in speech, conduct, love, faith and purity” (1 Timothy 4:12).
- Submission to be made in writing, addressed to Clerk of Session and delivered to the church office, or submitted by email to session.clerk@standrewsvictoria.ca
- Submissions must be received no later than Sunday March 26, 2023

Comments and questions

Why were all adherents removed from the roll. (Question referred to the session update in February LINK)

- Adherents are active and participating in the life of the congregation.
- The session “District Task group” was tasked to review the roll (members and adherents)
- Only those adherents with whom there has been no contact, no response to elders reaching out to them and those who have moved away, were removed from the roll.
- Rev. Stretch: as per Presbyterian Church Polity, we are required to ‘purge the roll’ in preparation for a search process to call a minister. regardless of whether an individual is able to attend in person, all those who in some way participate in the life of the church remain on the roll.
- the Presbyterian Book of forms is very clear that adherents are not excluded form the roll.
- an initial letter, and a follow up letter has been sent to all members with and whom there has been no contact, no response to elders reaching out to them.

There are some in nursing homes who have a difficult time getting to church. Suggestion that some churches have a bus and drive people to church.

What is the progress on the Ministerial Portrait Galley?

- We have photos of all ministers.
- title plates are ready.
- framing in process and the portraits will be hung as soon as possible.

12 Motion to Adjourn.

MOTION

There being no further business, it was moved that the meeting be adjourned.
Jim Ferguson. Carried.

13 Closing Comments

Pastor Coggin: Wayne as our Interim Moderator is a gift to the congregation. he is a man of wisdom, courage, integrity. I am blessed to serve beside him.

Rev Wayne Stretch: I have a long history with St. Andrew's. I am here as Interim Moderator with a heartfelt connection. Thank you, Mitch, for the privilege of serving with you.

Closing prayer

Rev Wayne Stretch closed the meeting in prayer.

The meeting concluded at 12.40 pm.

Note: for those not able to be present in the sanctuary

- A summary of the discussions at this meeting was forwarded to everyone to enable those not present in the sanctuary to vote.
- Where 'Motion' is indicated, voting will take place beginning March 8. Option to vote by email or by phone to the church office.